

## FREQUENTLY ASKED QUESTIONS

**Q: When will the notifications of abstract acceptance be sent?**

*A: Notifications will be sent Friday 13 September 2024 once the Committee has completed their programme finalisation meeting. If you have not heard from us by Friday 20 September 2024, we ask that you get in touch at [hivglasgow@ashfieldmedcomms.com](mailto:hivglasgow@ashfieldmedcomms.com)*

**Q: Is it possible for a non-author to present?**

*A: The intention on submission is that an author will present the data. In exceptional circumstances the Congress would consider a non-author presenter, but the preference is always for an author on the abstract to present; we would treat this on a case-by-case basis.*

**Q: Is there an embargo in place? If so, what is the policy?**

*A: Titles of accepted abstracts are usually released around 1–2 weeks prior to the meeting. Abstracts will be released by Saturday 9 November and available in full, including orals and late breakers (unless release is deemed to be commercially sensitive and with prior agreement by submitters). For abstracts presented orally during the meeting, whilst the abstract will be released on Saturday 9 November, the full data and details of the presentation cannot be published or presented before the start of the session at HIV Glasgow in which the abstract is being presented. It should be noted that some oral presenters may also display their findings as a poster within the Poster area of the site which will be on display from Sunday 10 November. Information contained in the associated poster may not be published or presented online before the start of the specific session during HIV Glasgow in which the oral abstract is being presented. For abstracts presented as posters this data should not be reported until the abstracts are released on Saturday 9 November.*

**Q: Are QR codes allowed for placement on the congress posters? If so, is our agency allowed to host our own codes or do they need to be hosted by the congress?**

*A: QR codes are allowed and can be added to posters and hosted by agencies, the Congress will not host the codes. Data cannot be released on the site until the date it is released by the Congress. It is the responsibility of the group creating the poster to seek approval from all authors for the inclusion of such a code on presentations.*

**Q: What is the date of the abstract book publication**

*A: Saturday 9 November 2024.*

**Q: Will there be a requirement for ePosters for the Congress? If so, what is the presentation submission deadline?**

*A: Supply of an ePoster for uploading to the Congress portal is optional but it will mean that any delegates opting for an on-line registration will not have access to your data if not supplied. We will confirm the deadline for the Congress to receive ePosters, but it will likely be around Wednesday 23 October 2024. Poster submitters will be invited to share an audio file with their poster or to record as an MP4 video presentation. The full details will be confirmed when authors receive notification of the outcome of their submission in mid-September 2024.*

**Q: Do I need to register for the Congress and provide a paper copy of my poster for presentation at the meeting?**

*A: At least one author on the abstract will be required to register for the meeting and be available to install a paper version of the poster on-site within the Exhibition Hall. ePoster stations will not be available at the Congress. Full details including size of poster will be confirmed when authors receive notification of the outcome of their submission in mid-September 2024.*